

**Village of Port Dickinson  
Monthly Board Meeting  
January 9, 2018  
Port Dickinson Village Hall**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Robert Aagre Michael Cashman James DeGennaro Charles Harding</b>
	<b>Attorney</b>	<b>Bill Graves</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Treasurer</b>	<b>Cheryl Miller</b>

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

**APPROVAL OF MINUTES:**

Motion by Trustee Harding, seconded by Trustee Cashman, for approval of the minutes of the December 12, 2017 meeting

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

**PUBLIC COMMENT:**

1. Discussion of dirty water and a request by a resident that a notice but put on television stations if there is discoloration of water. The Mayor will inform the Sheriff's Department so they can notify media if the water is discolored.
2. Question regarding the compressor station. The Mayor responded that there has been no updated information.

**TREASURER'S REPORT:**

Written report to be filed with the Village Clerk. Budget requests are due to the Treasurer by 2/13/18.

**AUDIT AND PAYMENT OF CLAIMS: Abstract #10 (2017-2018)**

Motion by Trustee Harding, seconded by Trustee DeGennaro, to pay claims No. 1-27, 33-34 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$30,423.83

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims No. 28-31 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$7,468.41

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims No. 4, 7, 14, 31-32 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$33,402.85

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

**COMMUNICATIONS:**

- Certificate of Liability Insurance received for Rapp Signs Inc

**COMMITTEE REPORTS:**

**Administration/Community Association:** Written report on file with the Village Clerk

**Parks/Public Works:** Gate has been repaired at the Park. New employees are doing well and are in training this week for the Water Dept.

**Planning Board:**

**Public Safety:**

*The Port Dickinson Police Department responded to 117 calls for assistance, gave mutual aid 3 times, they wrote 11 Traffic Tickets 20 Parking tickets.*

*The Fire Department responded to 14 calls for assistance 6 fire calls and 8 medical emergency calls, we received mutual aid 4 times gave it 8 times we had 8 calls in the Village, 5 in the town of Dickinson and 1 call in the town of Fenton.*

*Fire Department year ending 2017, responded to 160 calls for assistance, 82 Fire Calls and 78 EMS calls. Those calls are Broken down as 103 calls in the Village 44 in the Town of Dickinson, 10 calls in the Town of Fenton, 2 calls in the City of Binghamton and 1 call in Chenango County (Search and rescue).*

**Water/Sewer :**

*1. Two large water leaks were repaired in December, one at Beacon and Rochelle, and one on Perkins. Thank You to DPW for rapid response.*

*2. Our 2 new DPW crew will be attending Water Department License Training Classes January 8th through the 12th, in Cortland.*

*3. Proposing William R. Linsky be the person of record as our Village Water Operator, starting February 1, 2018, in preparation for the Feb 28th retirement of our current licensed operator, Kim Walling, and Mr. Linsky will be retained for approximately 1 year, until our new DPW staff meet the qualifications to receive their own licenses.*

*4. We have been working with an outside consultant/contractor to direct our Spring 2018 Directional Hydrant Flushing efforts*

**Zoning:**

**RESOLUTIONS:**

1. Motion by Trustee Cashman, seconded by Trustee Harding for a resolution authorizing the Police Chief to work light duty for 8 hours on days he is scheduled to work  

AYE	TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE
2. Motion by Trustee Harding, seconded by Trustee Cashman for a resolution accepting the 5 year lease agreement with Ford Credit for the 2018 Ford Dump Truck  

AYE	TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE
3. Motion by Trustee Cashman, seconded by Trustee Harding, for a resolution authorizing the Mayor's appointment of Sandra Reifler as full time Village Treasurer for the period June 1, 2018-December 31, 2018 and at an hourly rate of \$17.00 from January 10, 2018-May 31, 2018.  

AYE	TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE
4. Motion by Trustee Aagre, seconded by Trustee Cashman, for a resolution authorizing the Mayor to sign the STOP-DWI contract renewal for Overtime Patrol (CA-1512-1) with Broome County for \$500  

AYE	TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
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NAY NONE

5. Resolution authorizing the Mayor to sign an agreement with Broome County IT for 1/1/18-12/31/19 for maintenance and support to the Port Dickinson Police Department  
Motion to table the resolution: Trustee Cashman
6. Motion by Trustee Harding, seconded by Trustee DeGennaro, for a resolution authorizing the Mayor to sign an agreement with Hulbert Engineering for engineering services for the Village.  
AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE
7. Motion by Trustee Aagre, seconded by Trustee Harding, for a resolution authorizing the hiring of William R. Linsky starting February 1, 2018, for a period of 1 year at \$500/month retainer for being the Village Responsible Person on-call for water issues, and at a rate of \$30/hour when working on-side on repairs, instruction, or other related issues.  
AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE
8. Motion by Trustee Harding, seconded by Trustee Aagre, accepting the retirement of DPW employee Kim Walling on 1/30/18. He will be rehired on 2/1/18 at a salary of \$25.88/hour, OT at \$38.82/hour. Health insurance will continue until 2/28/18 and he will be paid 4 weeks vacation upon resignation.  
AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE
9. Motion by Trustee Aagre, seconded by Trustee Harding, for a resolution authorizing a bill be sent to the operator of a vehicle which damaged a tree on Mill St  
AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE
10. Motion by Trustee Cashman, seconded by Trustee Harding, for a resolution to adjourn to Executive Session to discuss the Village Code with respect to the 5 ton weight limit on Village streets.  
AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE
11. Motion by Trustee Cashman, seconded by Trustee Aagre, to adjourn Executive Session  
AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

**OLD BUSINESS:**

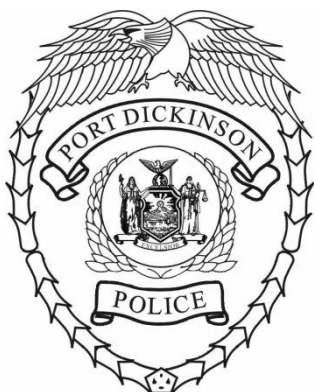
**NEW BUSINESS:**

- Mayor Burke attended a meeting with the County Executive and other municipal leaders on 12/28/17
- No Work Session 1/23/17

**ADJOURNMENT:** Motion by Trustee Cashman, seconded by Trustee DeGennaro for a motion to adjourn at 6:50 PM.

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING  
NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk



# The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street  
Port Dickinson, New York 13901  
Telephone: (607) 722-1255  
Fax: (607) 722-0072

**Douglas E. Pipher, Chief of Police**

## **Police Department Monthly Report**

Report Month:	<b>December</b>	Police Commissioner:	<b>Trustee M. Cashman</b>
Report Year:	<b>2017</b>	Chief:	<b>Douglas Pipher</b>
Report Date:	<b>01/08/18</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

### **Total Complaints Received: 117 (116)**

Med-3  
MVA-(property damage only)-4  
Criminal mischief-1  
Dispute-2  
Suspicious-6  
Domestic-3  
Mult.V&t-1  
PDFD-1  
DV-2  
Noise-1  
Sex abuse-1  
Unattended death-1  
Person annoying-1  
Trespass-1  
Check welfare-1  
Hazard-1  
Bad check-1  
Property damage-1  
Fraud credit card-1  
Intoxicated person-1

**Miscellaneous-80** \*Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties , assist public and Etc.

**Assist Other Agencies-3 (6)**

**BCSO**

National gas smell-1

Domestic-1

Hazard-1

**Vehicle and Traffic Enforcement**

TSLE&amp;D Issued-11

Cell phone use(1225.c2)-0

Texting(1225.d)-0

Window tint-0

Seatbelts-2

Child safety seat-0

Speeding-0

Speeding in school zone-1

Aggressive driving-4

**Parking tickets issued-(20)****Charges-0(0)****Patrol vehicle #491**

A. Starting Mileage-

B. Ending Mileage-

Total Mileage-

B. Fuel: \*\*\*See Fuel Report Read Out From Company

**Patrol Vehicle #492**

A. Starting Mileage -55357

Ending Mileage- 57702

Total Mileage-2345

B. Fuel: \*\*\*See Fuel Report Read Out From Company

**REPORT OF THE CHIEF**  
**YEAR End 2017**



ALARMS		RESPONSE		TIMES	
Fire	82	Avg Members to Response	3.37	0700 - 1500	67
EMS	78	Avg Alarm to Response	2.5	1500 - 2300	55
Standby		Avg Alarm to Arrival	4.8	2300 - 0700	38
Total	160	Total Time In Service (hh:mm)	118:24		
MUTUAL AID		LOCATION		\$ LOSS	
Given	99	Village of Port Dickinson	103	Fire Loss	
Received	23	Town of Dickinson	44		
Engine 99		Town of Fenton	10		
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton	2		
		Other -Chenango County	1		
CASUALTIES					
		Fire Service Injured			
		Fire Service Death			
		Civilian Injured			
		Civilian Death			

CODE	D ESCR PTION	D ESCR PTION
111	Building Fire	322 MVA with Injuries
112	Structure / No Building	400 Hazardous Condition
113	Cooking Fire	411 Flammable Liquid Spill
114	Chimney	412 Natural / LP Gas Leak
116	Burner / Boiler / Furnace	424 CO Detector Activation
118	Trash / Inside Building	463 MVA no Injuries
121	Mobile Home Residence	500 Service Call
130	Vehicle (All)	531 Smoke / Odor Removal
141	Forrest / Woods / Wild land	561 Open Burning
142	Brush / Grass	571 Cover Assign / Standby
150	Trash / Outside Fires	600 Good Intent Call
163	Outside Gas / Vapor Exp	611 Cancelled en Route
170	Garden / Orchard / Crops	710 False Malicious
200	Over Pressure Rupture	730 False Malfunction
240	Explosion / No Fire	740 False Unintentional
243	Fireworks Exposure / No Fire	800 Severe Weather
300	Rescues / EMS	900 Special Incident
		<b>TOTAL</b>
		<b>160</b>

**Comments:**

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Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman

**Report of the  
CHIEF**

**JUNE 17**



ALARMS		RESPONSE		TIMES	
Fire	<b>6</b>	Avg Members Response (F)	<b>3</b>	<b>MED AVE.</b>	<b>1</b>
EMS	<b>8</b>	Avg Alarm to Response	<b>0:03</b>	0700 - 1500	<b>5</b>
Standby		Avg Alarm to Arrival	<b>:04</b>	1500 - 2300	<b>4</b>
		<b>Total Time In Service</b>			
Total	14	(hh:mm)	<b>5:53</b>	2300 - 0700	<b>5</b>
MUTUAL AID		LOCATION		DOLLAR LOSS / VALUE	
Given	<b>8</b>	Village of Port Dickinson	<b>8</b>	Fire Loss	
Received	<b>4</b>	Town of Dickinson	<b>5</b>		
Engine 99		Town of Fenton	<b>1</b>		
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES					
		Fire Service Injured			
		Fire Service Death			
		Civilian Injured			
		Civilian Death			

CODE	D ESCR PTION				D ESCR PTION
111	Building Fire				322 MVA with Injuries
112	Structure / No Building				400 Hazardous Condition
113	Cooking Fire				411 Flammable Liquid Spill
114	Chimney				412 Natural / LP Gas Leak
116	Burner / Boiler / Furnace				424 CO Detector Activation
118	Trash / Inside Building				463 MVA no Injuries
121	Mobile Home Residence				500 Service Call
130	Vehicle (All)				531 Smoke / Odor Removal
141	Forrest / Woods / Wild land				561 Open Burning
142	Brush / Grass				571 Cover Assign / Standby

150	Trash / Outside Fires		600	Good Intent Call	
163	Outside Gas / Vapor Exp		611	Cancelled en Route	
170	Garden / Orchard / Crops		710	False Malicious	
200	Over Pressure Rupture		730	False Malfunction	
240	Explosion / No Fire		740	False Unintentional	
243	Fireworks Exposure / No Fire		800	Severe Weather	
300	Rescues / EMS		900	Special Incident	
			<b>TOTAL</b>		<b>80</b>

**Comments:**


Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman

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**Report of the**  
**CHIEF**  
**December 17**



ALARMS		RESPONSE		TIMES	
Fire	7	Avg Members Response (F)	4	<b>MED AVE.</b>	1
EMS	7	Avg Alarm to Response	0:04	0700 - 1500	8
Standby		Avg Alarm to Arrival	:05	1500 - 2300	3
Total	14	<b>Total Time In Service</b> (hh:mm)	5:47	2300 - 0700	3
MUTUAL AID		LOCATION		DOLLAR LOSS / VALUE	
Given	7	Village of Port Dickinson	7	Fire Loss	
Received	3	Town of Dickinson	7		
Engine 99		Town of Fenton			
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES					
		Fire Service Injured			
		Fire Service Death			
		Civilian Injured			
		Civilian Death			

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300	Rescues / EMS		900	Special Incident	
			<b>TOTAL</b>		<b>160</b>

**Comments:**

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Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman

**REPORT OF THE CHIEF**

Year Ending 2017



SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
			<b>213</b>
<b>Hours offered in house 16</b>	<b>72</b>		
<b>Average Members YTD 2016</b>		<b>7.0</b>	
Man Hours			
Actual Hours offered of Training YTD			<b>484</b>



**Comments:**

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Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman