

**Village of Port Dickinson
Monthly Board Meeting
December 12, 2017
Port Dickinson Village Hall**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre Michael Cashman James DeGennaro Charles Harding
	Attorney	Bill Graves
	Clerk	Susan Fox
	Treasurer	Cheryl Miller

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

APPROVAL OF MINUTES:

Motion by Trustee Harding, seconded by Trustee Cashman, for approval of the minutes of the November 14 & November 28, 2017 meetings

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

PUBLIC COMMENT:

TREASURER'S REPORT:

Written report to be filed with the Village Clerk. At the half point of the fiscal year, the budget is on target.

AUDIT AND PAYMENT OF CLAIMS: Abstract #9 (2017-2018)

Motion by Trustee Harding, seconded by Trustee DeGennaro, to pay claims No. 1-30, 33 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$81,097.79

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims No. 16, 31 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$98.56

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims No. 16, 32, 34 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$5,208.08

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

COMMUNICATIONS:

COMMITTEE REPORTS:

Administration/Community Association: Written report on file with the Village Clerk

Parks/Public Works: *Trustee Harding reported that new employees are doing well. Equipment has been repaired and is ready for winter weather.*

Planning Board:

Public Safety:

The Port Dickinson Police Department responded to 116 calls for assistance, gave mutual aid 6 times, they wrote 24 Traffic Tickets 13 Parking tickets.

The Fire Department responded to 14 calls for assistance 6 fire calls and 8 medical emergency calls, we received mutual aid 4 times gave it 8 times we had 8 calls in the Village, 5 in the town of Dickinson and 1 call in the town of Fenton. We offered 6 hours of training in the month, with a total of 44 man hours

Water/Sewer : Written report on file with the Village Clerk

Zoning:**RESOLUTIONS:**

- Motion by Trustee Cashman, seconded by Trustee DeGennaro, for a Resolution approving the following:

AYE	TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE

 1. Resolution approving Mayor's reappointment of Coughlin & Gerhart as Attorney for the Village for a term to expire December 31, 2018.
 2. Resolution approving the Mayor's appointment of William Broderick as Building Inspector for a one-year term to expire December 31, 2018.
 3. Resolution approving the Mayor's appointment of John Broughton as Code Enforcement Officer for a one-year term to expire December 31, 2018
 4. Resolution approving Mayor's reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2018
 5. Resolution approving Mayor's reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2018
 6. Resolution approving Mayor's reappointment of Robert Moss as member of the Planning Board for a term to expire December 31, 2022
 7. Resolution approving Mayor's reappointment of William Knup as member of the Zoning Board of Appeals for a term to expire December 31, 2022
 8. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals - Paul Kallfelz and Patrick Harrington.
 9. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.

- Motion by Trustee Harding, seconded by Trustee DeGennaro, for a Resolution approving the following:

AYE	TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE

 10. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993
 11. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Village Hall

Second Tuesday – Regular Village Board Meeting 6:00pm
Fourth Tuesday – Work Session 5:00pm
 12. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2018, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
 13. Resolution naming all commercial banks in Broome County as depositories for Village funds.
 14. Resolution reaffirming the Village Hall Use Policy adopted 10/8/2002.
 15. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended

- Motion by Trustee Harding, seconded by Trustee DeGennaro, for a Resolution authorizing the following:

AYE	TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE

16. Resolution requiring all vouchers to be submitted to the Village Clerk's office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
17. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2017 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2018.
18. Resolution authorizing payment in advance of audit on claims for public utility services and postage.
19. Resolution setting the date for the next organization meeting as December 11, 2018.
20. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
21. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.
22. Resolution renewing the agreement with SUNCO HOLDING CORP. d/b/a U SAVE TOWING AND RECOVERY, with offices located at 339 Front Street, Binghamton, NY 13901, hereinafter referred to as "U SAVE."
23. Motion by Trustee Cashman tabling Resolution for Executive Session pursuant to Section 105 of the NY Open Meetings law for the purpose of discussing current and proposed legislation regarding weight limit restrictions on Village streets.

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NEW BUSINESS:

1. Deputy Mayor appointments for 2018
 - 1st Quarter – Trustee James DeGennaro
 - 2nd Quarter – Trustee Charles Harding
 - 3rd Quarter – Trustee Robert Aagre
 - 4th Quarter – Trustee Michael Cashman
2. Committee Assignments for 2018
 - Administration Commissioner – James Degennaro**
 - Community Association Liaison.
 - Broome County Shared Services Health Care Committee.
 - Medical Insurance Cost Containment Initiative.
 - Public Safety Commissioner – Michael Cashman**
 - Broome County Emergency Services Liaison. (Fire, Police and EMS)
 - Public Works & Parks Commissioner – Charles Harding**
 - Broome County Shared Services Public Works Committee.
 - FEMA Coordinator of applications and activity.
 - Village Tree Committee Leader.
 - County & Municipalities Sharing of Parks Services Committee.
 - Broome County Parks Liaison.
 - Local Waterfront Redevelopment Project.
 - Water & Sewer Commissioner – Robert Aagre**
 - MS4 (Municipal Separate Storm Sewer System) coordinate compliance with Engineer.
 - Sewer Treatment (BJCJSTP) Representative.
 - CMOM operations.

Mayor:

Greater Binghamton Council of Governments.
 Broome County Association of Towns & Villages.
 NYSDOT Greenway Committee.
 NYSDOT Liaison to Regional Director and local Engineers.
 Outside Sewers Users Group of the BJCJSTB.
 Broome County Legislature Finance Committee.

Millennium Pipeline Relations.
Broome County Civil Service.
Broome County Executive Point of Contact.
Flood Mitigation Coordination – FEMA, DEC, Corp. of Engineers & Local Engineers

3. Mayor Burke and Engineer Lake are working on funding for water main replacement for Rochelle Rd and Chenango St

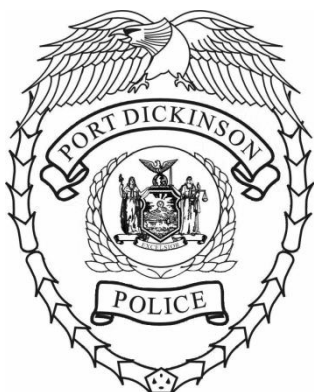
Adjournment:

Motion by Trustee Harding, seconded by Trustee Aagre to adjourn the meeting at 6:30PM

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING

NAY NONE

Respectfully submitted,
Susan Fox, Village Clerk



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Douglas E. Pipher, Chief of Police

Police Department Monthly Report

Report Month:	November	Police Commissioner:	Trustee M. Cashman
Report Year:	2017	Chief:	Douglas Pipher
Report Date:	12/08/17	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 116 (120)

Med-4
MVA-(property damage only)-2
MVA/bicycle-1
Criminal mischief-1
Debris-2
Disturbance-1
Suspicious-5
Larceny-1
Agg. harassment-1
Domestic-2
Mult.V&t-4
Mental health-1
Dispute-1
PDFD-1

Miscellaneous-78**Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties, assist public and Etc.*

Assist Other Agencies-6 (13)

BCSO Mental health-1
Runaways/missing persons-1 12-85's-1
Pursuit-1 PD DWI-1
Fight-1

Vehicle and Traffic Enforcement

TSLE&D Issued-24
Cell phone use(1225.c2)-0
Texting(1225.d)-0
Window tint-0
Seatbelts-0
Child safety seat-0
Speeding-1

Speeding in school zone-2
Aggressive driving-4

Parking tickets issued-(13)

Charges-0(1)

Patrol vehicle #491

- A. Starting Mileage-
- B. Ending Mileage-
- Total Mileage-
- B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #492

- A. Starting Mileage -53948
- Ending Mileage- 55357
- Total Mileage-1409
- B. Fuel: ***See Fuel Report Read Out From Company