

**Village of Port Dickinson
Monthly Board Meeting
December 13, 2016
Port Dickinson Village Hall**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre Michael Cashman James DeGennaro Charles Harding
	Attorney	Jeff Jacobs
	Clerk	Susan Fox
	Treasurer	Cheryl Miller

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

PUBLIC HEARING:

Proposed Local Law entitled “A LOCAL LAW AMENDING CHAPTER 60 ‘VEHICLES AND TRAFFIC’” The purpose of this local law is to (a) exempt a portion of Phelps Street from seasonal parking restrictions, (b) prohibit parking on the north side of Kirkwood Avenue 15’ from the curb line of Rochelle Road, and (c) prohibit parking on the west side of Elizabeth Street 15’ from the curb line of Miller Street.

Motion by Trustee Aagre, seconded by Trustee Harding, to close the Public Hearing

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

APPROVAL OF MINUTES:

Motion by Trustee Harding, seconded by Trustee Aagre, for approval of the minutes of the November 15, 2016 meeting

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

PUBLIC COMMENT:

- Question regarding sales tax distribution – Mayor Burke reported that the County was reverting to the prior distribution of 50% to the County and 50% to municipalities effective January 1, 2017.
- Question regarding refund from the Sewage Treatment Plant – Treasurer Miller responded that the refund would be used as a credit against the next billing.

TREASURER’S REPORT:

Written report to be filed with the Village Clerk. At halfway through the fiscal year, all accounts are looking good.

AUDIT AND PAYMENT OF CLAIMS: Abstract #11 (2016-2017)

Motion by Trustee Harding, seconded by Trustee DeGennaro, to pay claims No. 1-25, 30-32, 34 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$77,676.98

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 26-27 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$373.00

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 28-31, 33 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$5,880.51

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

COMMUNICATIONS:

COMMITTEE REPORTS:

Administration/Community Association: No report

Parks/Public Works:

1. Leaf pickup and yard waste pickup is done until next Spring. DPW trucks are only used for snow removal until then.
2. Budgeting has begun – looking at figures for the 2017-2018 fiscal year and the possibility of a new truck which is very much needed.
3. We hope to have a tree removal firm take down 3-4 trees in the Park in the next few weeks.

Planning Board:

Public Safety:

The Port Dickinson Fire Department responded to 7 calls for assistance 3 medical Emergency calls and 4 fire calls, 3 calls in the Village, 2 calls in the of Fenton and 1 call in the Town of Chenango and 1 call in the Town of Kirkwood.

The Port Dickinson Police Department received 124 Complaints, they assisted other agencies 9 times, they issued 12 traffic tickets 19 Parking tickets and made 3 arrests.

Water/Sewer :

Town of Fenton will be raising water rates from \$1.66 to \$1.90 effective 6/1/17.
The lowest bid on the Watson Ave Pump Station project is \$46,800

Zoning:

RESOLUTIONS:

1. Motion by Trustee Harding, seconded by Trustee Aagre, for a Resolution approving the following appointments
 - a. Resolution approving the Mayor's appointment of William Broderick as Building Inspector for a one-year term to expire December 31, 2017.
 - b. Resolution approving the Mayor's appointment of John Broughton as Code Enforcement Officer for a one-year term to expire December 31, 2017
 - c. Resolution approving Mayor's reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2017
 - d. Resolution approving Mayor's reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2017
 - e. Resolution approving Mayor's reappointment of Robert Warholc as member of the Planning Board for a term to expire December 31, 2021
 - f. Resolution approving Mayor's reappointment of Joseph Griswold as member of the Zoning Board of Appeals for a term to expire December 31, 2021
 - g. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals - Paul Kallfelz and Patrick Harrington.
 - h. Resolution reaffirming mayoral appointment of ad hoc members for the Planning Board – Robert Moss
 - i. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.

AYE: TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY: NONE

2. Motion by Trustee Cashman, seconded by Trustee Aagre, to approve the following resolutions:
- a. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993
 - b. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Village Hall
 - Second Tuesday – Regular Village Board Meeting 6:00pm
 - Fourth Tuesday – Work Session 5:00pm
 - c. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2017, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
 - d. Resolution naming all commercial banks in Broome County as depositories for Village funds.
 - e. Resolution reaffirming the Village Hall Use Policy adopted 10/8/2002.
 - f. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended.
 - g. Resolution requiring all vouchers to be submitted to the Village Clerk’s office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
 - h. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2017 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2017.
 - i. Resolution authorizing payment in advance of audit on claims for public utility services and postage.
 - j. Resolution setting the date for the next organization meeting as December 12, 2017.
 - k. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
 - l. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.
 - m. Resolution renewing the agreement with Phelps Creek Associates for lawn mowing and snow removal if the property owner does not do so within time allowed.
 - n. Resolution renewing the agreement with Whitesell Enterprises, LLC d/b/a Dick’s Garage for the calendar year of 2017.
 - o. Resolution renewing the agreement with SUNCO HOLDING CORP. d/b/a U SAVE TOWING AND RECOVERY, with offices located at 339 Front Street, Binghamton, NY 13901, hereinafter referred to as “U SAVE.”

 AYE: TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING

 NAY: NONE

3. Motion by Trustee Harding, seconded by Trustee DeGennaro, for a resolution awarding the Watson Ave Pump Station Project to Vacri Construction for \$46,800

 AYE: TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING

 NAY: NONE

4. Motion by Trustee Aagre, seconded by Trustee Harding for a resolution approving the shared Services Agreement for Emergency Assistance with NYS DOT for the period 1/1/17-12/31/18

 AYE: TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING

 NAY: NONE

5. Motion by Trustee Cashman, seconded by Trustee Harding for a resolution approving the SEQR determination for Proposed Local Law entitled “A LOCAL LAW AMENDING CHAPTER 60 ‘VEHICLES AND TRAFFIC’”

 AYE: TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING

 NAY: NONE

6. Motion by Trustee Harding, seconded by Trustee DeGennaro for a Resolution approving Proposed Local Law entitled "A LOCAL LAW AMENDING CHAPTER 60 'VEHICLES AND TRAFFIC'"
 AYE: TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY: NONE
7. Motion by Trustee Harding, seconded by Trustee DeGennaro for a resolution approving up to \$30,000 for a preliminary engineering study for water main replacement. The Village pays 25% of costs, USDA grant pays the other 75%.
 AYE: TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY: NONE

OLD BUSINESS:

NEW BUSINESS:

- Mayor Burke reported that Weathermaster has submitted an estimate of \$36,000 for repair of the Village Hall front stairwell. The scope of work will be reviewed by the Village Engineer and the project will be bid.
- Budget input is due to the Village Treasurer by 1/27/17 for the upcoming 2017-2018 fiscal year.

Deputy Mayor appointments for 2017

- 1st Quarter – Trustee James DeGennaro
 2nd Quarter – Trustee Charles Harding
 3rd Quarter – Trustee Robert Aagre
 4th Quarter – Trustee Michael Cashman

1. Committee Assignments for 2017

Administration Commissioner – James Degennaro

- Community Association Liaison.
- Broome County Shared Services Health Care Committee.
- Medical Insurance Cost Containment Initiative.

Public Safety Commissioner – Michael Cashman

- Broome County Emergency Services Liaison. (Fire, Police and EMS)

Public Works & Parks Commissioner - Robert Aagre.

- MP3.
- Broome County Shared Services Public Works Committee.
- FEMA Coordinator of applications and activity.
- Village Tree Committee Leader.
- County & Municipalities Sharing of Parks Services Committee.
- Broome County Parks Liaison.
- Local Waterfront Redevelopment Project.

Water & Sewer Commissioner – Charles Harding.

- MS4 (Municipal Separate Storm Sewer System) coordinate compliance with Engineer.
- Sewer Treatment (BJCJSTP) Representative.
- CMOM operations.

Mayor:

Greater Binghamton Council of Governments.
 Broome County Association of Towns & Villages.
 NYSDOT Greenway Committee.
 NYSDOT Liaison to Regional Director and local Engineers.
 Outside Sewers Users Group of the BJCJSTB.
 Broome County Legislature Finance Committee.

Millennium Pipeline Relations.
Broome County Civil Service.
Broome County Executive Point of Contact.
Flood Mitigation Coordination – FEMA, DEC, Corp. of Engineers & Local Engineers.

ADJOURNMENT: Motion by Trustee DeGennaro, seconded by Trustee Cashman for a motion to adjourn at 7:00PM.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk

VILLAGE OF PORT DICKINSON
A RESOLUTION APPROVING THE ADOPTION
OF LOCAL LAW NO. 4-2016

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Port Dickinson for a public hearing to be held by said Board at the Port Dickinson Village Hall, 786 Chenango Street in said Village, at 6:00 p.m. on the 13th day of December, 2016 to hear all interested parties on a proposed local law entitled “A Local Law Amending Chapter 60 ‘Vehicles and Traffic’”; and

WHEREAS, notice of said public hearing was duly advertised in the Press & Sun-Bulletin, the official newspaper of the Village, on December 1, 2016, and posted on the Village Clerk’s signboard on November 29, 2016; and

WHEREAS, said public hearing was duly held at the Port Dickinson Village Hall at 6:00 p.m. on December 13, 2016, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(c)(16). The adoption of said Local Law will not have a significant adverse impact on the environment and the Village Board adopts a negative declaration with respect to the Local Law; and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Port Dickinson hereby adopts said local law as Local Law No. 4-2016 entitled “A Local Law Amending Chapter 60 ‘Vehicles and Traffic’ a copy of which is attached hereto and made a part hereof; and

RESOLVED that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and

RESOLVED that this resolution will take effect immediately.

**VILLAGE OF PORT DICKINSON
LOCAL LAW NO. 4 FOR THE YEAR 2016**

A LOCAL LAW AMENDING CHAPTER 60 “VEHICLES AND TRAFFIC”

SECTION 1. Chapter 60 of the Village Code shall hereby be amended as follows:

§ 60-15 Seasonal parking restriction.

Insert:

- A. Phelps Street, from Chenango Street to King Avenue, is exempt from the seasonal parking restriction and parking shall continue only on the south side of the street.

[The remainder of this section remains the same]

§ 60-37. Schedule X: No Parking at Any Time, is amended to provide as follows:

Insert:

Name of Street	Side	Location
Kirkwood Avenue	North	From the southerly curb line of Rochelle Road to a point 15 feet west of said curb line
Elizabeth Street	West	From the southerly curb line of Miller Street to a point 15 feet south of said curb line

[The remainder of this section remains the same]

SECTION 2. Remainder

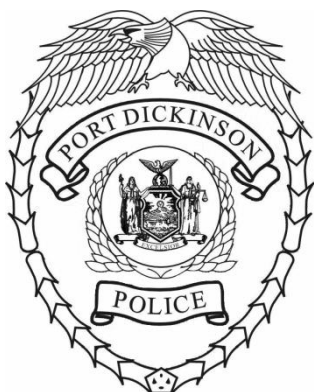
Except as hereinabove amended, the remainder of the Code of the Village of Johnson City shall remain in full force and effect.

SECTION 3. Separability

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

SECTION 4. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Douglas E. Pipher, Chief of Police

Police Department Monthly Report

Report Month:	November	Police Commissioner:	Trustee M. Cashman
Report Year:	2016	Chief:	Douglas Pipher
Report Date:	12/09/16	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 124 (119)

Med-4
MVA-2
DV-5
Disturbance-2
Mental health-1
Suspicious-11
Multi V&T-3
Attempt/Larceny(vehicle)-5
Warrant-1
Verbal dispute-1
Noise-1
Forgery/fraud-1
Larceny(vehicle)-5

Miscellaneous-80 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties , assist public and Etc.

Assist Other Agencies-9 (5)

BCSO (7)

Binghamton(1)

NYSP(1)

Vehicle and Traffic Enforcement

TSLE&D Issued-12

Cell phone use(1225.c2)-2

Texting(1225.d)-0

Parking tickets issued-19(8)**Charges-3(3)**

One 18 year old male charged with UPM, a violaton and charged with CPCS 7th, a misdemeanor.

One 21 year old male charged with trespass, a violation.

Patrol vehicle #491

A. Starting Mileage-41625

B. Ending Mileage-42504

Total Mileage-879

B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #492

A. Starting Mileage -79700

Ending Mileage- 80781

Total Mileage-1081

B. Fuel: ***See Fuel Report Read Out From Company