

**VILLAGE OF PORT DICKINSON
Village Board Meeting Agenda
December 13, 2016
6:00 pm
Port Dickinson Village Hall**

CALL TO ORDER

PUBLIC HEARING:

- 1. Proposed Local Law entitled "A LOCAL LAW AMENDING CHAPTER 60 'VEHICLES AND TRAFFIC'"
The purpose of this local law is to (a) exempt a portion of Phelps Street from seasonal parking restrictions, (b) prohibit parking on the north side of Kirkwood Avenue 15' from the curb line of Rochelle Road, and (c) prohibit parking on the west side of Elizabeth Street 15' from the curb line of Miller Street.

APPROVAL OF MINUTES: November 15, 2016 meeting

PUBLIC PARTICIPATION:

TREASURER'S REPORT:

AUDIT & PAYMENT OF CLAIMS #11, 2016-2017:

- 1. No. 1-25, 30-32, 34 as listed on the Abstract of Unaudited vouchers for the General Fund for \$77,676.98
- 2. No. 26-27 as listed on the Abstract of Unaudited vouchers for the Water Fund for \$373.00
- 3. No. 28-31, 33 as listed on the Abstract of Unaudited vouchers for the Sewer Fund for \$5,880.51

COMMUNICATIONS:

COMMITTEE REPORTS:

Administration/Community Association – James DeGennaro, Trustee

Parks/Public Works – Robert Aagre, Trustee

- 1. Leaf pickup and yard waste pickup is done until next Spring. DPW trucks are only used for snow removal until then.
- 2. Budgeting has begun – looking at figures for the 2017-2018 fiscal year and the possibility of a new truck which is very much needed.
- 3. We hope to have a tree removal firm take down 3-4 trees in the Park in the next few weeks.

Planning – none

Public Safety – Michael Cashman, Trustee

The Port Dickinson Fire Department responded to 7 calls for assistance 3 medical Emergency calls and 4 fire calls, 3 calls in the Village, 2 calls in the of Fenton and 1 call in the Town of Chenango and 1 call in the Town of Kirkwood.

The Port Dickinson Police Department received 124 Complaints, they assisted other agencies 9 times, they issued 12 traffic tickets 19 Parking tickets and made 3 arrests.

Water & Sewer – Charles Harding, Trustee

Zoning Board of Appeals – none

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

1. Resolution approving Mayor's reappointment of Coughlin & Gerhart as Village Attorney for a term to expire December 31, 2017 and and Jeffrey A. Jacobs as Deputy Village Attorney for a term to expire December 31, 2017.
2. Resolution approving the Mayor's appointment of William Broderick as Building Inspector for a one-year term to expire December 31, 2017.
3. Resolution approving the Mayor's appointment of John Broughton as Code Enforcement Officer for a one-year term to expire December 31, 2017
4. Resolution approving Mayor's reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2017
5. Resolution approving Mayor's reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2017
6. Resolution approving Mayor's reappointment of Robert Warholic as member of the Planning Board for a term to expire December 31, 2021
7. Resolution approving Mayor's reappointment of Joseph Griswold as member of the Zoning Board of Appeals for a term to expire December 31, 2021
8. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals - Paul Kallfelz and Patrick Harrington.
9. Resolution reaffirming mayoral appointment of ad hoc members for the Planning Board – Robert Moss
10. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.
11. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993
12. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Village Hall
 - Second Tuesday – Regular Village Board Meeting 6:00pm
 - Fourth Tuesday – Work Session 5:00pm
13. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2017, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
14. Resolution naming all commercial banks in Broome County as depositories for Village funds.
15. Resolution reaffirming the Village Hall Use Policy adopted 10/8/2002.
16. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended.
17. Resolution requiring all vouchers to be submitted to the Village Clerk's office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
18. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2017 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2017.
19. Resolution authorizing payment in advance of audit on claims for public utility services and postage.
20. Resolution setting the date for the next organization meeting as December 12, 2017.
21. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
22. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.
23. Resolution renewing the agreement with Phelps Creek Associates for lawn mowing and snow removal if the property owner does not do so within time allowed.
24. Resolution renewing the agreement with Whitesell Enterprises, LLC d/b/a Dick's Garage for the calendar year of 2017.
25. Resolution renewing the agreement with SUNCO HOLDING CORP. d/b/a U SAVE TOWING AND RECOVERY, with offices located at 339 Front Street, Binghamton, NY 13901, hereinafter referred to as "U SAVE."
26. Resolution awarding Watson Ave pump station bid
27. Resolution approving the Shared Service Agreement for Emergency Assistance with NYSDOT.
28. Resolution approving SEQR determination for Proposed Local Law entitled "A LOCAL LAW AMENDING CHAPTER 60 'VEHICLES AND TRAFFIC'"
29. Resolution approving Proposed Local Law entitled "A LOCAL LAW AMENDING CHAPTER 60 'VEHICLES AND TRAFFIC'"

NEW BUSINESS/DISCUSSION:

1. Deputy Mayor appointments for 2017
 - 1st Quarter – Trustee James DeGennaro
 - 2nd Quarter – Trustee Charles Harding
 - 3rd Quarter – Trustee Robert Aagre
 - 4th Quarter – Trustee Michael Cashman

2. Committee Assignments for 2017
 - Administration Commissioner – James Degennaro**
 - Community Association Liaison.
 - Broome County Shared Services Health Care Committee.
 - Medical Insurance Cost Containment Initiative.

 - Public Safety Commissioner – Michael Cashman**
 - Broome County Emergency Services Liaison. (Fire, Police and EMS)

 - Public Works & Parks Commissioner - Robert Aagre.**
 - MP3.
 - Broome County Shared Services Public Works Committee.
 - FEMA Coordinator of applications and activity.
 - Village Tree Committee Leader.
 - County & Municipalities Sharing of Parks Services Committee.
 - Broome County Parks Liaison.
 - Local Waterfront Redevelopment Project.

 - Water & Sewer Commissioner – Charles Harding.**
 - MS4 (Municipal Separate Storm Sewer System) coordinate compliance with Engineer.
 - Sewer Treatment (BJCJSTP) Representative.
 - CMOM operations.

Mayor:

Greater Binghamton Council of Governments.
 Broome County Association of Towns & Villages.
 NYSDOT Greenway Committee.
 NYSDOT Liaison to Regional Director and local Engineers.
 Outside Sewers Users Group of the BJCJSTB.
 Broome County Legislature Finance Committee.
 Millennium Pipeline Relations.
 Broome County Civil Service.
 Broome County Executive Point of Contact.
 Flood Mitigation Coordination – FEMA, DEC, Corp. of Engineers & Local Engineers.

ADJOURNMENT

VILLAGE OF PORT DICKINSON
A RESOLUTION APPROVING THE ADOPTION
OF LOCAL LAW NO. 4-2016

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Port Dickinson for a public hearing to be held by said Board at the Port Dickinson Village Hall, 786 Chenango Street in said Village, at 6:00 p.m. on the 13th day of December, 2016 to hear all interested parties on a proposed local law entitled “A Local Law Amending Chapter 60 ‘Vehicles and Traffic’”; and

WHEREAS, notice of said public hearing was duly advertised in the Press & Sun-Bulletin, the official newspaper of the Village, on December 1, 2016, and posted on the Village Clerk’s signboard on November 29, 2016; and

WHEREAS, said public hearing was duly held at the Port Dickinson Village Hall at 6:00 p.m. on December 13, 2016, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(c)(16). The adoption of said Local Law will not have a significant adverse impact on the environment and the Village Board adopts a negative declaration with respect to the Local Law; and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Port Dickinson hereby adopts said local law as Local Law No. 4-2016 entitled “A Local Law Amending Chapter 60 ‘Vehicles and Traffic’ a copy of which is attached hereto and made a part hereof; and

RESOLVED that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and

RESOLVED that this resolution will take effect immediately.

**VILLAGE OF PORT DICKINSON
LOCAL LAW NO. 4 FOR THE YEAR 2016**

A LOCAL LAW AMENDING CHAPTER 60 “VEHICLES AND TRAFFIC”

SECTION 1. Chapter 60 of the Village Code shall hereby be amended as follows:

§ 60-15 Seasonal parking restriction.

Insert:

A. Phelps Street, from Chenango Street to King Avenue, is exempt from the seasonal parking restriction and parking shall continue only on the south side of the street.

[The remainder of this section remains the same]

§ 60-37. Schedule X: No Parking at Any Time, is amended to provide as follows:

Insert:

Name of Street	Side	Location
Kirkwood Avenue	North	From the southerly curb line of Rochelle Road to a point 15 feet west of said curb line
Elizabeth Street	West	From the southerly curb line of Miller Street to a point 15 feet south of said curb line

[The remainder of this section remains the same]

SECTION 2. Remainder

Except as hereinabove amended, the remainder of the Code of the Village of Johnson City shall remain in full force and effect.

SECTION 3. Separability

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

SECTION 4. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.