

**Village of Port Dickinson
Monthly Board Meeting
December 8, 2015
Port Dickinson Village Hall**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre Michael Cashman James DeGennaro Charles Harding
	Attorney	Herbert Kline
	Clerk	Susan Fox
	Treasurer	Cheryl Miller

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

Motion by Trustee Harding, seconded by Trustee Aagre, for approval of the minutes of the November 10, 2015 meeting.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

PUBLIC COMMENT:

TREASURER'S REPORT:

Written report on file with the Village Clerk.

AUDIT AND PAYMENT OF CLAIMS:

Motion by Trustee Cashman, seconded by Trustee DeGennaro, to pay claims No. 1-22 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$55,213.65

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 23 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$936.30

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 2, 24 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$611.39

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

COMMUNICATIONS:

1. Cancellation of Workers Comp Insurance for Action Plumbing Heating & Cooling Svcs.

COMMITTEE REPORTS:

Administration/Community Association: Written report on file with the Village Clerk.

Parks/Public Works: Written report on file with the Village Clerk

Planning Board: None**Public Safety:**

The Port Dickinson Fire Department responded to 20 calls for assistance 10 medical Emergency calls and 10 fire calls, 11 calls in the Village, 3 calls in the Town of Fenton and 6 calls in the Town of Dickinson.

The Port Dickinson Police Department received 138 Complaints, they assisted other agencies 12 times, they issued 8 parking tickets and 21 Traffic tickets, they also made 3 criminal arrests.

Water/Sewer: Motion by Trustee Harding, seconded by Trustee Aagre, for a resolution rescinding the motion which awarded the contract for smoke testing of sewer lines per the CMOM agreement due to lack of communication with the Village Engineer.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Zoning: None**OLD BUSINESS:**

1. 2 Mill St code violation – siding work has started and Code Officer Broughton is satisfied with progress as long as it continues.

RESOLUTIONS:

1. Resolution approving Mayor's reappointment of Herbert Kline as Village Attorney for a term to expire December 31, 2016 and and Jeffrey A. Jacobs as Deputy Village Attorney for a term to expire December 31, 2016.
2. Resolution approving the Mayor's appointment of William Broderick as Building Inspector for a one-year term to expire December 31, 2016.
3. Resolution approving the Mayor's appointment of John Broughton as Code Enforcement Officer for a one-year term to expire December 31, 2016
4. Resolution approving Mayor's reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2016.
5. Resolution approving Mayor's reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2016.
6. Resolution approving Mayor's reappointment of Gary Campbell as member of the Planning Board for a term to expire December 31, 2020.
7. Resolution approving the Mayor's reappointment of Eric Backlund as a member of the Zoning Board of Appeals for a term to expire December 31, 2020
8. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals - Patrick Harrington and Paul Kallfelz
9. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.

Motion by Trustee Harding, seconded by Trustee Cashman to approve resolutions 1-9

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

10. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993
11. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Village Hall
Second Tuesday – Regular Village Board Meeting 6:00pm
Fourth Tuesday – Work Session 5:00pm
12. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2016, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
13. Resolution naming all commercial banks in Broome County as depositories for Village funds.

14. Resolution reaffirming the Village Hall Use Policy adopted 10/8/02
15. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended.
16. Resolution requiring all vouchers to be submitted to the Village Clerk's office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
17. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2016 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2016.
18. Resolution authorizing payment in advance of audit on claims for public utility services and postage.

Motion by Trustee Harding, seconded by Trustee DeGennaro, to approve resolutions 10-18

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

19. Resolution setting the date for the next organization meeting as December 6, 2016.
20. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
21. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.
22. Resolution renewing the agreement with Phelps Creek Associates and J&S Lawncare for lawn mowing and snow removal if the property owner does not do so within time allowed.
23. Resolution renewing the agreement with Whitesell Enterprises, LLC d/b/a Dick's Garage for the calendar year of 2016
24. Resolution renewing the agreement with SUNCO HOLDING CORP d/b/a U SAVE TOWING AND RECOVERY, with offices located at 339 Front St, Binghamton, NY 13901, hereinafter referred to as "U SAVE"

Motion by Trustee Harding, seconded by Trustee DeGennaro, to approve resolutions 19-24

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

25. Motion by Trustee Harding, seconded by Trustee Aagre, for a resolution authorizing the Mayor to sign a contract with the Town of Vestal authorizing completion a signage project in the Community Park, whereby the Village pays 20% and NYS 80% of costs.
AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE
26. Resolution authorizing the Mayor to complete forms for Civil Service regarding Probationary Report for Chief Pipher
TABLED
27. Motion by Trustee Cashman, seconded by Trustee Harding for a resolution approving the Police Off-duty Policy
AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

NEW BUSINESS:

1. Deputy Mayor appointments for 2016
 - 1st Quarter – Trustee James DeGennaro
 - 2nd Quarter – Trustee Charles Harding
 - 3rd Quarter – Trustee Robert Aagre
 - 4th Quarter – Trustee Michael Cashman
2. Committee Assignments for 2015
Administration Commissioner – James Degennaro (backup Trustee Cashman)
 - Community Association Liaison.
 - Broome County Shared Services Health Care Committee.
 - Medical Insurance Cost Containment Initiative.

- Building Inspector
- Code Enforcement

Public Safety Commissioner – Michael Cashman (backup Trustee DeGennaro)

- Broome County Emergency Services Liaison. (Fire, Police and EMS)

Public Works & Parks Commissioner - Robert Aagre (backup Trustee Harding)

- MP3.
- Broome County Shared Services Public Works Committee.
- FEMA Coordinator of applications and activity.
- Village Tree Committee Leader.
- County & Municipalities Sharing of Parks Services Committee.
- Broome County Parks Liaison.
- Local Waterfront Redevelopment Project.

Water & Sewer Commissioner – Charles Harding (backup Trustee Aagre)

- MS4 (Municipal Separate Storm Sewer System) coordinate compliance with Engineer.
- Sewer Treatment (BJCJSTP) Representative.
- CMOM operations.

Mayor:

Greater Binghamton Council of Governments.

Broome County Association of Towns & Villages.

NYSDOT Greenway Committee.

NYSDOT Liaison to Regional Director and local Engineers.

Outside Sewers Users Group of the BJCJSTB.

Broome County Legislature Finance Committee.

Millennium Pipeline Relations.

Broome County Civil Service.

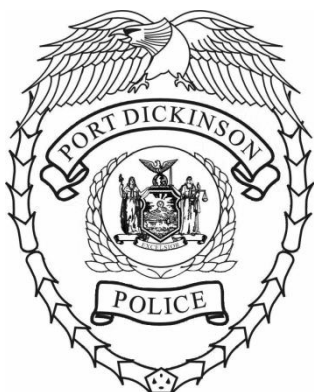
Broome County Executive Point of Contact.

Flood Mitigation Coordination – FEMA, DEC, Corp. of Engineers & Local Engineers.

Motion by Trustee DeGennaro seconded by Trustee Cashman, to adjourn at 7:00 pm.

Respectfully submitted,

Susan E. Fox, Village Clerk



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Douglas E. Pipher, Chief of Police

Police Department Monthly Report

Report Month:	November	Police Commissioner:	Trustee M. Cashman
Report Year:	2015	Chief:	Douglas Pipher
Report Date:	12/04/15	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 138 (88)

Med-6
MVA/injury-1
MVA-5
Suspicious-6
Domestic-5
DV-3
Multi V&T-5
PDFD-4
Check welfare-1
Larceny-1
Disturbance-2
Agg. harassment-1
Property dispute-1
UPM-1
Criminal mischief-1
Trespass-1
Annoying youth-1
Unauthorized use of credit card-1

Miscellaneous-78 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties, assist public and Etc.

Assist Other Agencies-12 (4)

BCSO

MVA-1
Road debris-1
Run away-1
V&T-1
Large fight-1
Stolen vehicle-1
Domestic-1

NYS Police

Mental health-1
Physical dispute-2
Youth out of control-1

Binghamton PD
Assist-1

Vehicle and Traffic Enforcement

TSLE&D Issued-21

Charges:

Misdemeanor/Felony-5

Total violations- 16

Cell phone use(1225.c2)-0

Texting(1225.d)-0

Parking tickets issued-8(8)

Charges-(3)4

One 49 year old male charged with UPM, a violation.

One 31 year old male charged with aggravated harassment 2nd, a misdemeanor.

One 65 year old male charged with cruelty to animals, a felony

He was also charged with V.O. 33-1 discharge of a firearm in the village.

Patrol vehicle #491

A. Starting Mileage-27690

B. Ending Mileage-28869

Total Mileage-1179

B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #492

A. Starting Mileage -67865

Ending Mileage- 69806

Total Mileage-1941

B. Fuel: ***See Fuel Report Read Out From Company



**Report
of the
Chief**
November 15

ALARMS

ALARMS		RESPONSE		TIMES	
Fire	10	Avg Members Response (F)	4	MED AVE.	1.7
EMS	10	Avg Alarm to Response	0:03	0700 - 1500	10
Standby		Avg Alarm to Arrival	:06	1500 - 2300	8
Total	20	Total Time In Service (hh:mm)	9:20	2300 - 0700	2
MUTUAL AID		LOCATION		DOLLAR LOSS / VALUE	
Given	15	Village of Port Dickinson	11	Fire Loss	
Received	2	Town of Dickinson	6		
Engine 99		Town of Fenton	3		
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES					
		Fire Service Injured			
		Fire Service Death			
		Civilian Injured			
		Civilian Death			

CODE	D ESCR PTION	D ESCR PTION	129
111	Building Fire	322	MVA with Injuries
112	Structure / No Building	400	Hazardous Condition
113	Cooking Fire	411	Flammable Liquid Spill
114	Chimney	412	Natural / LP Gas Leak
116	Burner / Boiler / Furnace	424	CO Detector Activation
118	Trash / Inside Building	463	MVA no Injuries
121	Mobile Home Residence	500	Service Call
130	Vehicle (All)	531	Smoke / Odor Removal
141	Forrest / Woods / Wild land	561	Open Burning
142	Brush / Grass	571	Cover Assign / Standby
150	Trash / Outside Fires	600	Good Intent Call
163	Outside Gas / Vapor Exp	611	Cancelled en Route
170	Garden / Orchard / Crops	710	False Malicious
200	Over Pressure Rupture	730	False Malfunction
240	Explosion / No Fire	740	False Unintentional
243	Fireworks Exposure / No Fire	800	Severe Weather
300	Rescues / EMS	900	Special Incident
		TOTAL	129

Comments:

Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman

REPORT OF THE CHIEF

Actual Hours in Training - YTD 2015			488
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Nov. 2015



Wk	Lesson

46	11/09/15	Topic Rail Road Saftey	3	6	18
		Instructor: NYSR			
47	11/10/15	Topic: Monthly Meeting		7	
		Instructor: Shaller			
48	11/16/15	Topic : NARCAN Certification	2	9	18
		Instructor :M Griswold			
49	11/23/15	Topic: Driver Training /Rig Check	2	6	12
		Instructor : Scott			
50	11/30/15	Chimney Fires/Co Alrms			
		Instructor: Scott	2	8	16

Comments:

Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman