

VILLAGE OF PORT DICKINSON
Village Board Meeting Agenda
December 8, 2015
6:00 pm
Port Dickinson Village Hall

CALL TO ORDER

APPROVAL OF MINUTES: November 10, 2014 meeting

PUBLIC PARTICIPATION:

TREASURER'S REPORT:

AUDIT & PAYMENT OF CLAIMS: #7(2015-2016)

1. No. 1-22 as listed on the Abstract of Unaudited vouchers for the General Fund for \$55,213.65
2. No. 23 as listed on the Abstract of Unaudited vouchers for the Water Fund for \$936.30
3. No. 2, 24 as listed on the Abstract of Unaudited vouchers for the Sewer Fund for \$ 611.39

COMMUNICATIONS:

1. Cancellation of Workers Comp Insurance for Action Plumbing Heating & Cooling Svcs.

COMMITTEE REPORTS:

Administration/Community Association – James DeGennaro, Trustee
Parks/Public Works – Robert Aagre, Trustee
Planning – meeting 12/8/15 7:00PM
Public Safety – Michael Cashman, Trustee
Water & Sewer – Charles Harding, Trustee
Zoning Board of Appeals – meeting 12/8/15 7:00PM

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

1. Resolution approving Mayor's reappointment of Herbert Kline as Village Attorney for a term to expire December 31, 2016 and and Jeffrey A. Jacobs as Deputy Village Attorney for a term to expire December 31, 2016.
2. Resolution approving the Mayor's appointment of William Broderick as Building Inspector for a one-year term to expire December 31, 2016.
3. Resolution approving the Mayor's appointment of John Broughton as Code Enforcement Officer for a one-year term to expire December 31, 2016
4. Resolution approving Mayor's reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2016
5. Resolution approving Mayor's reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2016
6. Resolution approving Mayor's reappointment of Gary Campbell as member of the Planning Board for a term to expire December 31, 2020
7. Resolution approving Mayor's reappointment of Eric Backlund as member of the Zoning Board of Appeals for a term to expire December 31, 2020
8. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals - Patrick Harrington.

9. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.
10. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993
11. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Village Hall
 - Second Tuesday – Regular Village Board Meeting 6:00pm
 - Fourth Tuesday – Work Session 5:00pm
12. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2016, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
13. Resolution naming all commercial banks in Broome County as depositories for Village funds.
14. Resolution reaffirming the Village Hall Use Policy adopted 10/8/2002.
15. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended.
16. Resolution requiring all vouchers to be submitted to the Village Clerk's office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
17. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2016 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2016.
18. Resolution authorizing payment in advance of audit on claims for public utility services and postage.
19. Resolution setting the date for the next organization meeting as December 06, 2016.
20. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
21. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.
22. Resolution renewing the agreement with Phelps Creek Associates for lawn mowing and snow removal if the property owner does not do so within time allowed.
23. Resolution renewing the agreement with Whitesell Enterprises, LLC d/b/a Dick's Garage for the calendar year of 2016.
24. Resolution renewing the agreement with SUNCO HOLDING CORP. d/b/a U SAVE TOWING AND RECOVERY, with offices located at 339 Front Street, Binghamton, NY 13901, hereinafter referred to as "U SAVE."
25. Resolution authorizing the Mayor to sign a contract authorizing completion of a signage project in the Community Park, whereby the Village pays 20% and NYS 80%.
26. Resolution authorizing the Mayor to complete paperwork for Civil Service to complete Chief Pipher's 6 month probationary period.

NEW BUSINESS/DISCUSSION:

1. Code violation at 2 Mill St
2. Deputy Mayor appointments for 2016
 - 1st Quarter – Trustee James DeGennaro
 - 2nd Quarter – Trustee Charles Harding
 - 3rd Quarter – Trustee Robert Aagre
 - 4th Quarter – Trustee Michael Cashman
3. Committee Assignments for 2016
 - Administration Commissioner – James Degennaro**
 - Community Association Liaison.

- Broome County Shared Services Health Care Committee.
- Medical Insurance Cost Containment Initiative.

Public Safety Commissioner – Michael Cashman

- Broome County Emergency Services Liaison. (Fire, Police and EMS)

Public Works & Parks Commissioner - Robert Aagre.

- MP3.
- Broome County Shared Services Public Works Committee.
- FEMA Coordinator of applications and activity.
- Village Tree Committee Leader.
- County & Municipalities Sharing of Parks Services Committee.
- Broome County Parks Liaison.
- Local Waterfront Redevelopment Project.

Water & Sewer Commissioner – Charles Harding.

- MS4 (Municipal Separate Storm Sewer System) coordinate compliance with Engineer.
- Sewer Treatment (BJCJSTP) Representative.
- CMOM operations.

Mayor:

Greater Binghamton Council of Governments.
 Broome County Association of Towns & Villages.
 NYSDOT Greenway Committee.
 NYSDOT Liaison to Regional Director and local Engineers.
 Outside Sewers Users Group of the BJCJSTB.
 Broome County Legislature Finance Committee.
 Millennium Pipeline Relations.
 Broome County Civil Service.
 Broome County Executive Point of Contact.
 Flood Mitigation Coordination – FEMA, DEC, Corp. of Engineers & Local Engineers.

ADJOURNMENT