

**Village of Port Dickinson
Monthly Board Meeting
May 13, 2014
Port Dickinson Village Hall**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre Michael Cashman James DeGennaro Charles Harding
	Attorney	Jeffrey Jacobs
	Clerk	Susan Fox
	Treasurer	Cheryl Miller

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

APPROVAL OF MINUTES:

Motion by Trustee Cashman, seconded by Trustee Aagre, for approval of the minutes of the April 8 & April 22, 2014 meetings

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

PUBLIC COMMENT:

- Former Trustee Horoschak complimented the Board on the recent 2014-2015 Budget and the shared contract with the Town of Dickinson. He noted that Jenks is now collecting garbage in the Village. Question regarding parking of vehicles > 5 tons on Chenango St. The Village Attorney will be reviewing the Code to determine if the weight limit can be imposed on the State Hwy.

TREASURER'S REPORT:

Written report to be filed with the Village Clerk

AUDIT AND PAYMENT OF CLAIMS

Motion by Trustee Cashman, seconded by Trustee DeGennaro, to pay claims No. 1-22 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$29,827.77

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 23-24 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$886.90

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee DeGennaro, to pay claims No. 25-27 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$55,185.12

AYE TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

COMMUNICATIONS:

1. Certificate of Insurance received from Peranich & Shelp Construction, Inc.
2. Certificate of Insurance received from Broome Bituminous Products, Inc
3. Certificate of Insurance received from Weathermaster Roofing Co, Inc.

COMMITTEE REPORTS:

Administration/Community Association: Written report on file with the Village Clerk

Parks/Public Works: Written report on file with the Village Clerk.

Planning Board:

Public Safety: Report attached

Water/Sewer: Written report on file with the Village Clerk

Zoning:

RESOLUTIONS:

1. Motion by Trustee Cashman, seconded by Trustee Harding, for a Resolution approving amendments to the Personnel Policy Articles 15 & 16 as follows, effective 6/1/14:

AYE	TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE

NEW BUSINESS:

- Hydrant flushing will be 6/6/14, beginning at 9:00PM until completed.

ADJOURNMENT: Motion by Trustee DeGennaro, seconded by Trustee Cashman for a motion to adjourn at 6:45 PM.

AYE	TRUSTEES, AAGRE, CASHMAN, DEGENNARO, HARDING
NAY	NONE

Respectfully submitted,
Susan E. Fox, Village Clerk

Article 15 – Sick Leave with Pay

Modify as follows:

Delete Sections 1 and 2 and create a new Section 1 as follows:

- 1) An employee will be credited with eight (8) hours of sick leave per month. An employee shall not be eligible to accrue sick leave unless the employee has been on full pay status for at least fifty percent (50%) of the working days of the calendar month. Full pay status is defined as an officer who is either working his or her assigned shifts or is utilizing sick leave credits or vacation credits to remain on the payroll. Each employee shall be allowed unlimited accrual of sick leave.

Renumber the remaining sections.

Article 16 – Bereavement Leave

Modify as follows:

- 1.) b.) Police Department employees shall be entitled, when such leave is required to ~~two (2)~~ ~~consecutive~~ one twenty-four (24) hour duty day with regular pay and, if out of town, any additional travel time which the Village may, in its discretion, deem necessary and proper, to arrange for or to attend the funeral and burial. The immediate Family shall be deemed to be spouse, children, step-children, mother, father, step-father, step-mother, brother, sister, grandparent, grandchild, mother-in-law, or father-in-law, son or daughter-in-law, of the employee and an employee's relative who is a permanent resident of the employee's household.

Add to Article 16 as follows:

- 4.) The Village has the sole discretion to grant additional time based upon the unique circumstances of the employee's situation.

**REPORT OF THE
CHIEF**

April 2014



ALARMS		RESPONSE		TIMES	
Fire	8	Avg Members Response (F)	4.7	MED AVE.	1
EMS	10	Avg Alarm to Response	:02	0700 - 1500	10
Standby		Avg Alarm to Arrival	:06	1500 - 2300	6
		Total Time In Service			
Total	18	(hh:mm)	18:25	2300 - 0700	2
MUTUAL AID		LOCATION		DOLLAR LOSS / VALUE	
Given	12	Village of Port Dickinson	11	Fire Loss	
Received	3	Town of Dickinson	4		
Engine 99	1	Town of Fenton	0		
No Tone		Town of Chenango	2		
		Town of Kirkwood			
		City of Binghamton	1		
		Other			
CASUALTIES					
		Fire Service Injured			
		Fire Service Death			
		Civilian Injured			
		Civilian Death			

CODE	D ESCRIPTION	D ESCRIPTION
111	Building Fire	322 MVA with Injuries
112	Structure / No Building	400 Hazardous Condition
113	Cooking Fire	411 Flammable Liquid Spill
114	Chimney	412 Natural / LP Gas Leak
116	Burner / Boiler / Furnace	424 CO Detector Activation
118	Trash / Inside Building	463 MVA no Injuries
121	Mobile Home Residence	500 Service Call
130	Vehicle (All)	531 Smoke / Odor Removal
141	Forrest / Woods / Wild land	561 Open Burning
142	Brush / Grass	571 Cover Assign / Standby
150	Trash / Outside Fires	600 Good Intent Call
163	Outside Gas / Vapor Exp	611 Cancelled en Route
170	Garden / Orchard / Crops	710 False Malicious
200	Over Pressure Rupture	730 False Malfunction
240	Explosion / No Fire	740 False Unintentional
243	Fireworks Exposure / No Fire	800 Severe Weather
300	Rescues / EMS	900 Special Incident
		TOTAL
		55

Comments:

2 calls toned out in error by Broome Communications

Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman

REPORT OF THE CHIEF

April 2014



SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
April 14	7		
April		9.25	
YTD 2014		10.9	
Actual Hours offered of Training			27
Actual Hours in Training - YTD 2014			288

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Comments:

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Respectfully Submitted,

Mike Scott, Chief

cc: Commissioner Cashman



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Police Department Monthly Report

Report Month:	April	Police Commissioner:	Trustee M. Cashman
Report Year:	2014	Sergeant:	Douglas Pipher
Report Date:	05/01/14	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:109 (127)

Med-2
PDFD-3
Civil matter-3
Vehicle repo-1
MVA-1
Suspicious-5
Domestic-1
DV-2
Warrant -3
Open door-1
911 hang up-2
Nuisance-1
Theft of services(unfounded)-1
Narcotics-1
Shots fired-1
Disturbance-1
Noise-1
Burglary-1
Mult. V&T-1
Death investigation-1
Poss. Criminal mischief-1

Miscellaneous-63 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties , assist public and Etc.

Assist Other Agencies-13 (10)

BCSO

MPR-1 Mental health-2
MVA-1 Suspicious-1

Dispute(knife)-1 Criminal trespass-1
Warrant-2
Burglary-1
Assault-1
Domestic-2

Vehicle and Traffic Enforcement

TSLE&D Issued-18

Charges:

Misdemeanor/Felony-2

Total violations- 16

Cell phone use(1225.c2)-0

Texting(1225.d)-0

Parking tickets issued-4

Penal law charges-1(2)

One 42 year old male charged with CPCS 7th, a misdemeanor.

Patrol vehicle #491

A. Starting Mileage-7255

Ending Mileage-7918

Total Mileage-663

B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #492

A. Starting Mileage -44402

Ending Mileage- 46088

Total Mileage-1686

B. Fuel: ***See Fuel Report Read Out From Company