

**Village of Port Dickinson
Monthly Board Meeting
December 9, 2014
Port Dickinson Village Hall**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Robert Aagre Michael Cashman James DeGennaro Charles Harding
	Attorney	Jeffrey Jacobs
	Clerk	Susan Fox
Absent:	Treasurer	Cheryl Miller

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

Motion by Trustee Harding, seconded by Trustee Aagre, for approval of the minutes of the November 11, 2014 meeting.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

PUBLIC COMMENT:

- Trustee Cashman responded to a question on Police response time.
- Concern was expressed regarding vehicles ticketed for alternate street parking violations that belonged to people visiting the Village
- Suggestion that the newsletter include information on Shared Services (provided by the Town of Dickinson and Broome County) that are available to Village residents.
- There was a recent mailing to Village residents by a company offering insurance for repair of water lines. Mayor Burke responded that there had been no complaints received regarding the company.
- Trustee Cashman will review a complaint regarding cars illegally parked across sidewalks, particularly the Old State Rd area.

TREASURER'S REPORT:

Written report on file with the Village Clerk.

AUDIT AND PAYMENT OF CLAIMS:

Motion by Trustee Cashman, seconded by Trustee Harding, to pay claims No. 1-21, 27-35 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$107,936.14

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims No. 8, 22-27 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$2,384.20

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

COMMUNICATIONS:

1. Notice from NYS Insurance Fund – Cancellation of Certificate of Workers Comp Insurance for James Randall d/b/a Randall Remodeling.

2. Certificate of Insurance received for K J Mullins Building & Remodeling
3. Certificate of Insurance received for Sanford Excavating LLC

COMMITTEE REPORTS:

Administration/Community Association: Written report on file with the Village Clerk.

Parks/Water/Sewer: Written report on file with the Village Clerk

Planning Board: None

Public Safety: Written report on file with the Village Clerk

Motion by Trustee Cashman, seconded by Trustee Harding, approving the Fire Department elections of Michael Scott – Chief, David J. Casiuk – 1st Asst. Chief, and Steven Barlow – 2nd Asst. Chief.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Public Works: Written report on file with the Village Clerk

Zoning: None

OLD BUSINESS:

RESOLUTIONS:

1. Resolution approving Mayor's reappointment of Herbert Kline as Village Attorney for a term to expire December 31, 2015 and Jeffrey A. Jacobs as Deputy Village Attorney for a term to expire December 31, 2015.
2. Resolution approving the Mayor's appointment of William Broderick as Building Inspector for a one-year term to expire December 31, 2015.
3. Resolution approving the Mayor's appointment of John Broughton as Code Enforcement Officer for a one-year term to expire December 31, 2015
4. Resolution approving Mayor's reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2015.
5. Resolution approving Mayor's reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2015.
6. Resolution approving Mayor's reappointment of Patrick J. Doyle as member of the Planning Board for a term to expire December 31, 2019.
7. Resolution approving the Mayor's reappointment of Robert Sherling as a member of the Zoning Board of Appeals for a term to expire December 31, 2019
8. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals - Ryan Grace and Patrick Harrington
9. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.
25. Resolution approving the Mayor's reappointment of Cheryl Miller as Village Treasurer for a two-year term to expire December 31, 2016
26. Resolution approving the Mayor's reappointment of Susan Fox as Village Clerk/Tax Collector/Records Management Officer for a two-year term to expire December 31, 2016

Motion by Trustee Cashman, seconded by Trustee DeGennaro to approve resolutions 1-9, 25-26.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

10. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993
11. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Village Hall
Second Tuesday – Regular Village Board Meeting 6:00pm

Fourth Tuesday – Work Session 5:00pm

12. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2014, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
13. Resolution naming all commercial banks in Broome County as depositories for Village funds.

Motion by Trustee Harding, seconded by Trustee DeGennaro, to approve resolutions 10-13
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

14. Resolution reaffirming the Village Hall Use Policy adopted 10/8/02
15. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended.
16. Resolution requiring all vouchers to be submitted to the Village Clerk's office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
17. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2015 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2014.
18. Resolution authorizing payment in advance of audit on claims for public utility services and postage.
19. Resolution setting the date for the next organization meeting as December 8, 2015.
20. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
21. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.

Motion by Trustee Harding, seconded by Trustee Aagre, to approve resolutions 14-21
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

22. Resolution renewing the agreement with Phelps Creek Associates and J&S Lawncare for lawn mowing and snow removal if the property owner does not do so within time allowed.
23. Resolution renewing the agreement with Whitesell Enterprises, LLC d/b/a Dick's Garage for the calendar year of 2014
24. Resolution renewing the agreement with SUNCO HOLDING CORP d/b/a U SAVE TOWING AND RECOVERY, with offices located at 339 Front St, Binghamton, NY 13901, hereinafter referred to as "U SAVE"

Motion by Trustee Harding, seconded by Trustee DeGennaro, to approve resolutions 22-24
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

27. Motion by Trustee Cashman, seconded by Trustee DeGennaro, to sign of Memorandum of Understand for \$683/yr for IT services for the mobile units (Police) and onsite IT services for all Village computers for \$50/hr.
 AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

NEW BUSINESS:

1. Deputy Mayor appointments for 2015
 - 1st Quarter – Trustee James DeGennaro
 - 2nd Quarter – Trustee Michael Blakeslee
 - 3rd Quarter – Trustee Robert Aagre
 - 4th Quarter – Trustee Michael Cashman
2. Committee Assignments for 2015
Administration Commissioner – James Degennaro (backup Trustee Cashman)

- Community Association Liaison.
- Broome County Shared Services Health Care Committee.
- Medical Insurance Cost Containment Initiative.
- Building Inspector
- Code Enforcement

Public Safety Commissioner – Michael Cashman (backup Trustee DeGennaro)

- Broome County Emergency Services Liaison. (Fire, Police and EMS)

Public Works & Parks Commissioner - Robert Aagre (backup Trustee Harding)

- MP3.
- Broome County Shared Services Public Works Committee.
- FEMA Coordinator of applications and activity.
- Village Tree Committee Leader.
- County & Municipalities Sharing of Parks Services Committee.
- Broome County Parks Liaison.
- Local Waterfront Redevelopment Project.

Water & Sewer Commissioner – Charles Harding (backup Trustee Aagre)

- MS4 (Municipal Separate Storm Sewer System) coordinate compliance with Engineer.
- Sewer Treatment (BJCJSTP) Representative.
- CMOM operations.

Mayor:

Greater Binghamton Council of Governments.

Broome County Association of Towns & Villages.

NYSDOT Greenway Committee.

NYSDOT Liaison to Regional Director and local Engineers.

Outside Sewers Users Group of the BJCJSTB.

Broome County Legislature Finance Committee.

Millennium Pipeline Relations.

Broome County Civil Service.

Broome County Executive Point of Contact.

Flood Mitigation Coordination – FEMA, DEC, Corp. of Engineers & Local Engineers.

3. Mayor Burke reported that the work to be completed by the NYSDEC on Watson Ave will not be done until 2015.

Motion by Trustee DeGennaro seconded by Trustee Aagre, to adjourn at 6:40 pm.

Respectfully submitted,

Susan E. Fox, Village Clerk



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Police Department Monthly Report

Report Month:	November	Police Commissioner:	Trustee M. Cashman
Report Year:	2014	Chief:	Douglas Pipher
Report Date:	12/05/14	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 105 (96)

Med-8
MVA-1
MVA(PI)-1
Suspicious-6
Domestic-4
DV-1
Check welfare-2
Mental health-1
Burglary(unfounded)-1
Attempted Burglary-1
DWI-1
V&T(stopped school bus)-1
Noise-2
MPR-1
Vehicle repo-1

Miscellaneous-69 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties , assist public and Etc.

Assist Other Agencies-4 (3)

BCSO

Runaways-2
Alarm-1

NYSP

Robbery-1

Vehicle and Traffic Enforcement

TSLE&D Issued-13

Charges:

Misdemeanor/Felony-1

Total violations- 12

Cell phone use(1225.c2)-0

Texting(1225.d)-0

Parking tickets issued-12**Charges-2(1)**

One 18 year old male charged with UPM, a violation.

Same male charged with DWI, a misdemeanor

Patrol vehicle #491

A. Starting Mileage-13822

B. Ending Mileage-15980

Total Mileage-2158

B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #492

A. Starting Mileage -55529

Ending Mileage- 55674

Total Mileage-145

B. Fuel: ***See Fuel Report Read Out From Company