

VILLAGE OF PORT DICKINSON
Work Session
September 23, 2014
5:00pm

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Michael Cashman James DeGennaro Charles Harding
Absent:	Treasurer	Cheryl Miller
	Clerk	Susan Fox
	Trustee	Robert Aagre

1. Cleaning responsibilities:
Corina – 1st floor offices, rest rooms, bunk room, mailbox area

DPW – 1st floor front entry/stairs, 2nd floor front hall, 2nd floor back hall/stairs/elevator area, 1st floor elevator area and back hall, light fixtures. Empty garbage & recycling (M,W,F). Wash Village Hall windows 2 times/year.

Fire Dept – 2nd floor bathrooms, 2nd floor meeting room and kitchen
2. Trustee DeGennaro will determine cause of leak in front of building and have leak/plaster repaired.
3. Trustee DeGennaro reported that there are 5 alarms at Village pump stations, 1 in Village Hall and 1 for the elevator. With the exception of the elevator, maintenance contracts cost about \$178/year and alarms are monitored by J & R Electric. He is attempting to research other costs involved (electric, phone lines) and to get other price quotes
4. Treasurer Miller reported that spending is on budget with the exception of the Police Department.
5. Mayor Burke has met with Broome County Personnel and Trustee Cashman regarding Police Department vacancies. Discussion will continue regarding options available to fill vacancies and Civil Service testing.
6. CV Schools has requested that the Village hire the crossing guard for Port Dickinson Elementary and the school district will reimburse the cost. The matter was referred to the Village Attorney for an opinion due to insurance and liability issues.